

## New Continuing Education Management System Announcement

The UPMC Center for Continuing Education in the Health Sciences (CCEHS) is transitioning to a new Continuing Education Learning Portal, <https://cce.upmc.com>. By the end of 2019, this site will replace <https://ccehs.upmc.com>. The new CE Portal will be used to claim and track your continuing education credits. This system offers updated and expanded functionality from what you are currently used to and will provide an enhanced experience of continuing education processes!

The new portal is account-based and will not require users to provide the last 5 digits of their social security number for access.

### If you are a new user:

**Step 1:** Go to <http://cce.upmc.com>.

**Step 2:** Click [Register](#) (upper right corner). The email address used for creating your account should be the same email you use to register for continuing education activities and provide for activity sign-in/attendance purposes.

**Step 3:** Complete the questions and click on Continue. You will get a message the registration was successful.

**Step 4:** Adding your mobile number will enable you to instantly receive credit for attending Regularly Scheduled Series (such as Grand Rounds, Case Conferences) using SMS texting, once implemented for a course (the course will provide the texting information upon active utilization of that function). After you have logged into your account, go to “My Account”, “Edit” and click the “Mobile” tab to add your ten-digit mobile phone. You will receive a text with a confirmation code to confirm your mobile number. For step by step instructions visit, <https://cce.upmc.com/FAQ/SMS>.

### Certificates:

Certificates will be available to download and stored for future reference. For step by step instructions on how to access your credits visit: [https://cce.upmc.com/FAQ/access\\_credits](https://cce.upmc.com/FAQ/access_credits).

### External/Self Maintained Credits:

Learners will have the ability to add external/self-claimed credits to their account for ease of tracking purposes. For instructions visit: [https://cce.upmc.com/FAQ/add\\_external\\_credits](https://cce.upmc.com/FAQ/add_external_credits).

To answer other common questions, please visit <https://cce.upmc.com/FAQ>.